



Zonta Club of Redcliffe Area Inc.

Sponsorship and Donations Guidelines

Thank you for your interest in the Zonta Club of Redcliffe's Sponsorship and Donations Program.

Zonta International is a global organisation of executives and professionals working together to advance the status of women worldwide through service and advocacy. The Zonta Club of Redcliffe Area Inc, chartered in 1980, works to improve the status of women of all ages through addressing education, health and economic needs in our local community.

On a quarterly basis we consider applications for local donations and sponsorships that directly meet the goals of Zonta.

The criteria listed below identify the sponsorship focus for the Zonta Club of Redcliffe.

Criteria which are considered essential for a request to be successful are:

- Outcomes are directly linked to improving the status of women, based both locally and internationally
- Organisations must be not-for-profit /not privately owned and be registered in Australia
- Program objectives that align with Zonta's focus areas including women's health and wellbeing, educational opportunities, service and advocacy and economic needs in the local community

Criteria which should be met could include some or all of the following:

- Respond to a need in the local community
- Involve self-help - This can include attracting other support such as government funding or fundraising/ in-kind contributions
- Aims to support self-sustainability - does not require recurring funding.
- Has not already received funding from the Zonta Club of Redcliffe in the current calendar year,

Sponsorship approval process:

- Submissions for sponsorship must include a completed Zonta sponsorship application form. Any supporting documents can be attached to the form
- All sponsorship applications are assessed against the evaluation criteria and the sponsorship priority areas by the Executive Board of the Zonta Club of Redcliffe Area Inc and endorsed by members.
- All programs must have a fixed annual sponsorship budget and timeframe
- Applications will be assessed by the Executive Board of the Zonta Club of Redcliffe Area Inc and responded to within 2 months of receipt
- Factors influencing timing of response may include:
 - Level of sponsorship requested
 - Incomplete applications
- Applicants will be notified in writing and/or phone to whether their application has been successful



Zonta Club of Redcliffe Area Inc

Sponsorship Application Form

The purpose of this application form is to apply for funding through Zonta Club of Redcliffe's Sponsorship and Donations Program. Please consider the nature of your project and refer to the Sponsorship and Donations Guidelines before submitting your application.

Completed applications can be submitted to info@zontaredcliffe.org.au or PO Box 131, Margate Q 4019 addressed to The President

Section 1: Applicant Details

Date:

Organisations Name:

Trading as (if applicable)

ABN (if applicable)

Postal Address:

Telephone:

Fax:

Mobile:

Contact person for your project:

Telephone:

Fax:

Mobile:

Please provide some details about the nature of your group/organisation (attach document if more space is required)

Section 2: Funding requested

(Attach detailed breakdown of project costs/itemised quote)

Contribution requested \$ (inc GST)

What proportion of your total budget does this amount to? % of the funds required

Have you attached an itemised quote/detailed breakdown of project costs Yes No

Section 3: Funding Details

Has your group/organisation received previous sponsorship from the Redcliffe Club of Zonta? If so, please provide details:

Are other sponsors being sought in conjunction with the proposed activity/event/sponsorship? Yes No

If yes, please provide brief details (please attach if more space is required)

Organisation	Amount	
Successful?	Yes	No
Organisation	Amount	
Successful?	Yes	No

You may also attach other supporting documentation if you feel this will assist your application

Section 4: Activity/Event/Project details
 (Attach addition sheet and/or supporting documents if required)

Start Date: _____ End Date: _____

Describe the activity/event/project for which your organisation/group is seeking support:

What are the relevant Zonta priorities addressed by this activity/project/event? (check all that apply)

Health and wellbeing	Social issues	Economic
Legal	Education	Professional
Political		

Other (please detail): _____

How will the community benefit from the activity/event/project?

Does the activity/event/project provide the opportunity for involvement for Zonta members? If so, how many and how:

You may also attach other supporting documentation if you feel this will assist your application

Section 5: Declaration

I hereby state that the information contained in this application is correct and that I am duly authorised to make this application and this declaration.

Name: _____

Signed: _____

Date: _____